



## CENTRAL OFFICE

### **मानव संपदा प्रबंधन/ HUMAN CAPITAL MANAGEMENT** **(भर्ती एवं पदोन्नति प्रभाग RECRUITMENT AND PROMOTION DIVISION)**

#### **RECRUITMENT OF PROBATIONARY OFFICERS IN JUNIOR MANAGEMENT GRADE SCALE I CRP XIV– 2025-26 \_ RESIDUAL VACANCY.**

Based on the indent made for filling up residual vacancies subsequent to reporting of candidates found successful in recruitment process CRP XIV-2025-26, IBPS has shortlisted 214 candidates as provisionally eligible for appointment as Probationary Officer in Junior Management Grade Scale-I in our Bank.

Provisionally shortlisted candidates are advised to report on **04.03.2026** at the allotted Centre for Learning & Development (CLDs) against their names as per **Annexure-A** for joining & documents/ bio-metric/Iris verification along with medical and subsequent 3 weeks of induction training as per the attached list along with the name of Centre for Learning & Development (CLDs).

The appointment of the candidates is subject to clearance of bio-metric/Iris and Medical fitness certificate.

Individual appointment letters of the provisionally selected candidates are being dispatched through Speed Post/email at their registered addresses as furnished by IBPS. The time of reporting at respective Centre for Learning & Development (CLDs) is **9:30 AM on 04.03.2026**. Candidates are advised to download the formats attached herewith without waiting for the receipt of appointment letter and ensure to fill up the same in all respects, which are required to be submitted by them at the advised place of reporting i.e. respective Centre for Learning & Development (CLDs) of the Bank.

The candidates are advised to come fully prepared as their place of posting/on job training will be allotted from Centre for Learning & Development (CLDs) with an advice to report directly to the place of posting/on job training.

#### **Document Verification Process:**

Candidates must present both original documents and self-attested photocopies of all required documents for the Document Verification process. Failure to produce any of the required documents may lead to disqualification from the selection process. Decision of the Bank in all matters pertaining to selection/joining process shall be final and binding.

### **Documents to Carry for Document Verification Process:**

The Shortlisted Candidate's appointment in the Bank will be subject to producing the following original certificates / documents for verification / record on the scheduled date.

(FORMATS OF DOCUMENTS MENTIONED BELOW AT POINT NO. 1, 2 & 3 ARE AVAILABLE ON BANKS WEB-SITE UNDER CAREER FOLDER; ALL CANDIDATES ARE ADVISED TO DOWNLOAD THE SAME.)

1. Duly filled Recruitment Application Form (Proforma enclosed) – 2 copies.
2. Employee's Antecedent -2 copies.
3. Three-character certificates as under:
  - I. From Principal/Head of the Department of the College/University last attended.
  - II. From Gazetted Officers.
  - III. From Branch manager of any Nationalised Bank/from present employer (if employed).(\*Certificates given by relatives are not acceptable).
4. All original documents (SSC/HSC/Graduation/Post-Graduation Mark sheets and Certificates etc.) for its verification.
5. Date of Birth Proof: Applicants should always have a valid, original birth certificate or their grade report from their tenth-grade year on hand.
6. Candidates must have a PAN & Aadhar card with them for verification. Other ID proof like passport, voter's card, driving licence may be produced as address proof.
7. Passport-Size Photographs. The candidate needs to bring 6 passport-size colour photographs. The photo must match the one uploaded when submitting the application online.
8. Discharge Certificate from your present employer. Experience certificates in original (if applicable).
9. Valid caste certificate, cast validity certificate (wherever applicable) from the Competent Authority (as prescribed by the Government) in support of the Candidate's claim of belonging to OBC/SC/ST/PWD etc.

In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as General in the online application form. The candidate should possess a valid OBC certificate with a Non-creamy layer clause as per the Government of India guidelines, from time to time.

10. **Disability Certificate:** Applicants who fall under the Benchmark Disability category are required to bring their Disability Certificate, provided by the government in the designated format. Verification of disability certificates for candidates selected under the PwBD category (Divyangjan) shall be conducted in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 and the Rules framed thereunder, and the RPwD (Amendment) Rules, 2024 and amended from time to time, and further notifications and Office Memorandums issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India.
11. Police Verification report – Verified from Local Police Station and district police headquarter.
12. The applicant must have a minimum Credit Information Company (CIC) score of 650 and there should not be any credit default or financial indiscipline visible in the Credit Information Company (CIC) report of the candidate on the date of document verification/joining as part of the eligibility criteria. The applicant agrees to provide consent for the retrieval and review of their credit information. Failure to meet the required Credit Information Company (CIC) score or any discrepancies in the credit report may result in disqualification or rejection of the appointment without further notice.

(Note- Enclosed forms must be completed in all respects, wherever required Passport size photograph may be affixed. Names and addresses of the Police Head Quarters and Local Police Station may be furnished correctly and should be completed, so that the verification process is completed expeditiously and without any hitch).

Further, appointment of the candidates belonging to Jat Community will be dealt in accordance with the judgement of Supreme Court dated 17.03.2015.

The biometric matching report and Aadhaar Matching will be done. Any case(s) of mismatch or Candidate not opting for Aadhaar-based verification need to be set aside and thorough verification of all other documents shall be done. Only when the identity of the candidate is fully established and it is also established that the candidate who has reported for joining/DV is also the who appeared in each stage(s) of the process, the onboarding process be initiated.

It is reiterated that selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document/biometric verification/KYC details being found satisfactory as per the requirements of the Bank.

**Since Probationary officers have to undergo uniform training schedule as per policy of the Bank guided by regulators and recruitment process to be completed before end of financial year 2025-26, no extension in date of reporting shall be allowed.**

Candidates are advised to disclose the Disciplinary Action if any, was initiated/punishment inflicted against him/her by his/her current/previous employer/organisation. It has to be undertaken by the candidates that no disciplinary action is contemplated/or pending/or punishment awarded against him/her in his/her current/previous organization. Further any criminal proceedings including proceeding before any court which are pending or have become final also have to be disclosed

Any discrepancy found or any disqualification or non-disclosure of any relevant information will result in rejection of the appointment without notice. The decision of the Bank in this regard shall be final and binding

**Formalities to be completed:**

Candidate's appointment in the Bank will be subject to producing the following Original certificates / documents for verification / record at the time of joining the Bank.

(FORMATS OF DOCUMENTS MENTIONED BELOW AT POINT NO. 2a, 2b, 2c & 2d ARE AVAILABLE ON BANKS WEB-SITE UNDER CAREER FOLDER; ALL CANDIDATES ARE ADVISED TO DOWNLOAD THE SAME. PLEASE NOTE THAT THESE DOCUMENTS WILL NOT BE ATTACHED WITH APPOINTMENT LETTER)

1. Duly filled Subscriber Registration form (CS-S1) for generating Permanent Retirement Account Number (PRAN), under Defined Contributory Pension Scheme (DCPS).
- 2a. Employee Undertaking cum Declaration – New Hires (TO BE NOTARISED AND SUBMITTED AT THE TIME OF REPORTING)
- 2b. Employee Undertaking cum Declaration – New Hires (TO BE SUBMITTED AT THE TIME OF REPORTING)
- 2c. MEDICAL FITNESS CERTIFICATE (TO BE SIGNED BY CHIEF MEDICAL OFFICER/CIVIL SURGEON) and
- 2d. DECLARATION TO BE SUBMITTED BY CANDIDATE (TO BE SIGNED BY CANDIDATE AND COUNTERSIGNED BY CHIEF MEDICAL OFFICER/CIVIL SURGEON)
3. Police Verification report – Verified from Local Police Station and district police headquarter.

(Note- Enclosed forms must be completed in all respects, wherever required Passport size photograph may be affixed, so that the verification process is completed expeditiously and without any hitch).

**Please do not send the acknowledged copy of the appointment letter through post. It should be personally handed over to Bank Officials at the time of reporting at the advised place.**

**Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.**

**Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.**

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**GENERAL MANAGER-HCM**

**DATE: - 09.02.2026**